



**AMERICAN PECAN PROMOTION BOARD
FULL BOARD**

**February 27, 2025
12:30 p.m. Central Time**

Grand Hyatt DFW
2337 South International Parkway, Dallas, TX 75261-9045

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF PREVIOUS MINUTES**
- IV. ADMINISTRATIVE REPORTS**
 - A. Chair Report
 - B. CEO Report
 - C. USDA Report
- V. COMMITTEE REPORTS**
- VI. OLD BUSINESS**
 - A. FY24 Financial Audit Report
 - B. Proposed Revisions to FY25 Budget – Approved by Finance & Executive
 - C. Financial Statements – September-December 2024 – Approved by Executive
- VII. NEW BUSINESS**
 - A. Committee Charters
 - B. Unified Pecan Promotion Plan FY25
 - C. Revisions to Order and Bylaws
 - D. Bank & Investments
 - E. Bookkeeping/Accounting Services
 - F. Chair Travel
 - G. APPB Office
 - H. Upcoming APPB Election Voting Period
- VIII. ADJOURNMENT**

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Please contact APC to request assistance with interpreters, sign language interpreters, captioning or Braille transcripts.

ACTION ITEMS

- I. Motion to amend and/or approve previous Board minutes.
- II. Motion to approve the FY 24 financial audit report.
- III. Motion to amend and/or approve the revised FY 25 budget.
- IV. Motion to approve the September through December 2024 financial statements.
- V. Motion to amend and/or approve the Committee charters.
- VI. Motion to amend and/or approve the Unified Pecan Promotion Plan.
- VII. Motion to amend and/or approve the proposed changes to the Order and Bylaws.
- VIII. Motion to approve to switch to the Pinnacle Financial Partners bank and invest up to \$2M of APPB's cash reserves into short-term securities that are 12 months or less.
- IX. Motion to contract with CliftonLarsonAllen LLP (CLA) for bookkeeping/accounting services for the remainder of FY25 and extend the existing accounting firm's contract by one month to support a transition.
- X. Motion to grant authority to each committee, to direct any and all spending in its respective Committee budget.
- XI. Motion to approve Chair or Member travel.
- XII. Motion to approve CEO signing a new lease agreement with oversight of the Chair.
- XIII. Motion to approve an extension of the voting period to March 31st for the upcoming APPB elections.

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