

EXECUTIVE COMMITTEE MEETING OF THE
AMERICAN PECAN PROMOTION BOARD

April 18, 2022

A meeting of the Executive Committee of the American Pecan Promotion Board ("Board") was called to order by David Salopek, Chairperson of the Board, on April 18, 2022, at 2:32pm CST.

Participants

The following were in attendance and participated in the meeting:

David Salopek	Mike Adams
Alex Caryl, (MDD-MARB)	Paul Quiros
Maggie Pepper (Armstrong Backus & Co. LLP)	Deborah Walden-Ralls
Trent Mason	

Minutes Approved

Mr. Salopek called for comments regarding the Minutes for the March 21, 2022, Executive Committee Meeting. Hearing none and upon motion made by Ms. Walden-Ralls and vote of the Executive Committee, the Minutes of the Executive Committee Meeting dated March 21, 2022, were approved.

Independent Contractor Draft Review

The Executive Committee discussed with Ms. Caryl the process of finalizing the Independent Contractor Agreements at the USDA. Mr. Quiros made a motion to accept the current draft of the Independent Contractor Agreement which was approved by the Executive Committee. Mr. Mason left the meeting.

Board Meeting Agenda Review

Mr. Salopek reviewed the proposed Agenda for the Board Meeting on April 19, 2022, with the meeting participants. The Executive Committee reviewed the Agenda and additions were made to the Agenda, including a proposed Budget Amendment to increase the Accountants expense line item. The Agenda for the Board Meeting was finalized for the Board meeting.

Discussion of the Board Committee Appointments

Mr. Salopek led a discussion of the Board Appointment process he is planning to introduce in the April 19, 2022, Board Meeting. The other Executive Committee members discussed the details of the appointments and Committee Charters.

Financial Report

Mr. Salopek called on Ms. Pepper to review the Financial Report report through March 31, 2022. Ms. Pepper discussed the Financial Report with the meeting participants and answered questions of the Executive Committee.

Portal and Webpage Update

Mr. Salopek called on Ms. Walden-Ralls to discuss the Fishhook and Webpage development. Ms. Walden-Ralls discussed these contracts and the progress made to date.

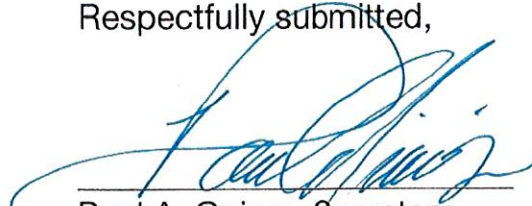
Report by USDA

Ms. Caryl reported on the pending contract with US Customs and Border Protection regarding Importer assessment collections. The Executive Committee discussed adding additional codes to the pending contract to gain greater information on imports and to lessen the burden on exemption form filings. The Executive Committee discussed these two items.

Old Business/New Business/Adjournment

Mr. Salopek called for Old Business or New Business. Hearing a call for no further business discussion, Mr. Salopek adjourned the meeting at 3:55pm CST.

Respectfully submitted,



Paul A. Quiros, Secretary

Approved after review of the
Executive Committee and USDA:



David Salopek, Chairperson