



## **American Pecan Promotion Board Research Committee Charter**

### **Committee Purpose and Responsibilities**

The Charter of the Research Committee of the American Pecan Promotion Board states the committee will provide guidance to the Board and Staff on research opportunities and initiatives that drive the demand for pecans. The Committee will also work to foster communication and collaboration on research efforts among pecan industry stakeholders.

Specifically, the committee will:

- Review and recommend to the Board an annual research budget and tactical plan.
- Review research proposals and recommend research to be funded by the Board.
- Provide relevant research updates and resources, including the maintenance of the Research Library and other efforts to promote research and collaboration.
- Oversee and evaluate the performance of research initiatives to ensure they align with predetermined objectives and anticipated outcomes.
- Define the specific areas or tasks that fall under the committee's jurisdiction.

### **FY 25 Members**

- The APPB Research Committee has appointed seven members to oversee Committee work
  - Brycen Salopek – Chair

### **Meetings**

- Committee meetings will be held prior to the twice-yearly Board meetings to review work and recommended actions to be brought before the board. The Committee will also convene at various times throughout the year to review vendor, partner and scientific proposals and approve new research initiatives or budget changes, as appropriate.
- An official quorum is established when more than half of the committee members are present.
- When directed by the Board, research activities, vendor, partnership and scientific proposals and/or budget changes may be approved by the committee via email with a majority of favorable votes.



### **Minutes and Reports**

Minutes of each meeting of the Committee shall be kept and distributed to each member of the Committee. The Chairperson of the Committee shall report to the Board from time-to-time, or whenever so requested by the Board.

### **Charter Review and Accountability**

The committee shall periodically review and assess this Charter and recommend any changes to the Board for its approval. The Committee shall annually review its own performance.

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